



LAM TAI FAI COLLEGE

林大輝中學

25 Ngan Shing Street, Shatin 沙田銀城街 25 號

<http://www.lafc.edu.hk> Fax: 2786-9617 Telephone: 2786-1990 Email: enquiry@lafc.edu.hk

APPLICATION GUIDELINES FOR S1 ADMISSION

2025 - 2026

Please read the following carefully before filling in the application form.

A. Application Procedures

Step 1: Read the application guidelines on the school website.

<https://www.lafc.edu.hk/Website/index.php/admission>



Step 2: Fill in the online application form and upload a student photo.

(Format: jpg, png. Maximum file size: 10 MB. Photo size: 50 mm(H) x 40mm (W))

Step 3: After filling in the information, press the 'save' button.

Step 4: The system will activate the verification procedure. Please enter your phone number and email address again.

Step 5: The system will send a verification email to your registered email. Please check your email inbox and spam mailbox.

Step 6: Enter the verification number to complete the verification.

Step 7: After verification, you will be directed to the e-payment platform. You are required to pay an application fee of HK\$100 via Tap & Go, PPS, VISA, MasterCard or UnionPay. Application fees will not be refunded and cannot be transferred.

Reminders:

- You will receive an application ID when you successfully submit your application with payment.
- You can use this application ID and your registered email address to amend the application form before the deadline.
- An application is deemed null and void if the application is not completed before the deadline.

Step 8: Please submit the following documents to the General Office **in person** during office hours (Mon–Fri: 9:00 a.m.–4:30p.m.; Sat: 9:00 a.m.–11:30a.m.) from 18th November 2024 onward:

- (i) Application form downloaded from the online application platform
- (ii) Completed Student Questionnaire (in written form)
- (iii) Photocopy of student's birth certificate
- (iv) Photocopy of student's HKID card
- (v) Photocopy of student's Passport or valid identity document(s) (if applicable)
- (vi) Photocopy of Primary 5 mid-year and yearly school reports
- (vii) Photocopy of Primary 6 mid-year school report (if any)
- (viii) Photocopy of Primary 6 mid-year and yearly school reports (if any)
- (ix) Photocopy of Primary 6 Student Record Form issued by EDB
- (x) Photocopy of Supporting documents showing student's academic or non-academic achievements (if any) (Please provide the most recent/highest qualifications/ results only. Max: 8 pages)

Reminders:

- Please bring along the **original copies** of the supporting documents for verification.
- All documents submitted will not be returned.

B. Interviews

- For applications received on or before 19th December 2024 (Thursday), shortlisted candidates will be invited to attend an interview on 11th or 18th January 2025 (Saturday) **by email**. Please check your email inbox and spam mailbox periodically. For applications received after 19th December 2024 (Thursday), shortlisted candidates will be invited for an interview in the next round. Those who are not invited for the selection interview may assume that their applications are unsuccessful.
- The interview will be conducted in English and Putonghua/Cantonese. Parents will also be invited to attend the interview together with the candidate.
- Junior Secondary Chinese Language lessons for the 2025-2028 cohort will be conducted in either Putonghua or Cantonese depending on parents' preferences and students' abilities. Please indicate on the application form your Chinese Language preference. The interview for the Chinese Language part will be conducted in the language according to your preference.
- Applicants who have chosen Putonghua as the medium of instruction in Junior Secondary Chinese Language lessons are required to take a Putonghua Listening Assessment to determine if they are eligible for the Putonghua class.

C. Criteria for selecting S1 candidates

Academic Performance & General Knowledge	30 marks
Language Proficiency & Communication Skills (English, Putonghua or Cantonese)	20 marks
Conduct & Self-Management	15 marks
Learning Attitude & Interpersonal Relationship	25 marks
Interests, Extra-curricular Activities	10 marks
Bonus marks: - Outstanding achievements in sports, art and design or technology - Parents or siblings being past / current student of Lam Tai Fai College	15 marks 5 marks

D. Release of results

- Application results will be released within 6 weeks of the individual interview. Successful candidates will be asked to **submit their Primary 6 Identification Form and to sign a "Letter of Undertaking" with the school**, confirming that the student will give up any subsidized S1 places allocated through the Secondary School Places Allocation System.
- Our school **will not** participate in the Secondary School Places Allocation. All S1 students will be admitted **only** through our admission and selection process. *According to the guidelines given by the Education Bureau, after you have submitted your application form, you are still eligible for applying to another school through Secondary School Discretionary Places.*

E. Enquiries

Please direct all enquiries concerning student admission to the General Office.

Tel: 2786 1990

Fax: 2786 9617

E-mail: enquiry@ltfc.edu.hk

Financial Assistance for Students

School-based Fee remission Scheme

For students with financial hardship, our school offers a School-based Fee Remission Scheme. Application forms and application guidelines can be obtained from the General Office or downloaded from our school website (www.ltfc.edu.hk) from July 2025. You may refer to our website for other details.