

Lam Tai Fai College

2012-2013

Report on Use of Capacity Enhancement Grant

Task / Action	Teacher-in-charge	Evaluation & Suggestions	Income & Expenditure
<p>To recruit 3 teaching assistants to support English Language, Chinese Language, Mathematics and Technology KLAs so that teachers can be relieved from some of their duties and focus more on their teaching so as to enhance student learning</p>	<p>KLA Conveners: Ms Cham Yuen Mei Ms Chan Wing Yin Mr Tam Ho Lun Mr Tong Kwong Chiu</p>	<ul style="list-style-type: none"> • The three teaching assistants mainly helped the teachers with preparation of teaching materials, organization of student activities, lesson substitution and internal and public examinations invigilation. They also provided secretarial and clerical support to some of the teachers. • The Chinese Language and Mathematics teaching assistants also helped with after school reinforcement classes. • 90.3% of the teachers in the Chinese Language, English Language, Mathematics and Technology KLA agreed or strongly agreed that the teaching assistants could help reduce some of their duties while 74.2% agreed or strongly agreed that with the help of the teaching assistants, they had more time to concentrate on their teaching. • However, only 35.5% of the teachers agreed or strongly agreed that they had more time to attend training on curriculum and pedagogy and only 27.6% of them said that they attained 50 or more CPD hours. • 93.3% of them agreed or strongly agreed that the posts of teaching assistant should be retained. 	<p style="text-align: right;">Income (CEG): HK\$384,795.00 <u>Expenditure (Salaries & MPF of TA): HK\$469,648.36</u> *Difference: -HK\$84,853.36</p> <p style="text-align: right;">*borne by school</p>