



# LAM TAI FAI COLLEGE

林大輝中學

25 Ngan Shing Street, Shatin 沙田銀城街 25 號  
http://www.ltfc.edu.hk Fax: 2786-9617 Telephone: 2786-1990

## APPLICATION GUIDELINES FOR S1 ADMISSION 2022 - 2023

Please read the following carefully before filling in the application form.

### A. Application procedures

1. Fill in Page 1 of the application form online and upload a student photo.  
(Format of photo: jpg, jpeg. Maximum file size: 5MB. Photo size: 35mm(W) x 45mm(H))
2. Print out the PDF file generated by the system.
3. Complete pages 2 to 4 of the application form in writing.
4. Submit the hardcopy of the form along with other supporting documents to the General Office **in person** during office hours (Mon–Fri: 9:00am–4:30pm; Sat: 9:00am–11:30am) from 22<sup>nd</sup> November 2021 onward. **Present all original copies of the documents** which have been submitted with the application form for verification.
5. If your application is received on or before 18<sup>th</sup> December 2021, shortlisted candidates will be invited to attend an interview on 15<sup>th</sup> / 21<sup>nd</sup> January 2022 (Saturday). If your application is received after 18<sup>th</sup> December 2021, shortlisted candidates will be invited for an interview at a later stage. Those who are not invited for the selection interview may assume that their applications are unsuccessful.

### B. Documents to be submitted with the application form **in person** to the school

1. The completed form should be submitted together with the following:
  - (i) A non-refundable and non-transferable application fee of **HK \$60 in cash / by Octopus**
  - (ii) Photocopy of student's birth certificate
  - (iii) Photocopy of student's HKID card
  - (iv) Photocopy of student's Passport or valid identity document(s) ( if applicable)
  - (v) Photocopy of Primary 5 yearly school report
  - (vi) Photocopy of Primary 6 mid-year school report, if any
  - (vii) Photocopy of Primary 6 yearly school report, if any
  - (viii) Photocopy of Primary 6 Student Record Form issued by EDB
  - (ix) Supporting documents showing student's academic or non-academic achievements, if any  
(Please provide the **most recent/highest** qualifications/ results only. Max: 8 pages)
2. All documents submitted will not be returned.

### C. Interviews

1. Selected candidates will be notified **by email** to attend an interview which will be conducted in English and Putonghua/Cantonese. Please check your email inbox and junk mailbox periodically.
2. Parents will also be invited to attend the interview together with the candidate.
3. Junior Secondary Chinese Language lessons for the 2022-2025 cohort will be conducted in either Putonghua or Cantonese depending on parents' preferences and the Putonghua abilities of the students. Please indicate on the application form your Chinese Language preference. The interview for the Chinese Language part will be conducted in the language according to your preference.

- Applicants who have chosen Putonghua as the medium of instruction in Junior Secondary Chinese Language lessons are required to take a Putonghua Listening Assessment to determine if they are eligible for the Putonghua class.

#### D. Criteria for selecting S1 candidates

Academic Performance & General Knowledge	30 marks
Language Proficiency & Communication Skills (English, Putonghua or Cantonese)	20 marks
Conduct & Self-Management	20 marks
Learning Attitude & Interpersonal Relationship	20 marks
Interests, Extra-curricular Activities	10 marks
Bonus marks:	
- Outstanding achievements in sports, art and design or technology	15 marks
- Parents or siblings being past / current student of Lam Tai Fai College	5 marks

#### E. Release of results

- Application results will be released within 6 weeks of the individual interview. Successful candidates will be asked to **hand in their Primary 6 Identification Form and to sign a “Letter of Undertaking” with the school**, confirming that the student will give up any subsidized S1 places allocated through the Secondary School Places Allocation System.
- Our school **will not** participate in the Secondary School Places Allocation. All S1 students will be admitted **only** through our admission and selection process. *According to the guidelines given by the Education Bureau, after you have submitted your application form, you are still eligible for applying to another school through Secondary School Discretionary Places.*

#### F. Enquiries

Please direct all enquiries concerning student admission to Ms. Vanessa Chan of the General Office.

Tel: 2786 1990

Fax: 2786 9617

E-mail: enquiry@ltfc.edu.hk

#### Financial Assistance for Students

##### School-based Fee remission Scheme

For students with financial hardship, our school offers a School-based Fee Remission. Application Forms and Application Guidelines can be obtained from the General Office or downloaded from our school website ([www.ltfc.edu.hk](http://www.ltfc.edu.hk)) from July 2022. You may refer to our website for other details.

##### 學生經濟援助

##### 校本學費資助計劃

有實質經濟困難的學生，可以申請由本校提供的校本學費資助計劃。從 2022 年 7 月起，申請表格及申請指引可於校務處索取，亦可於本校網頁([www.ltfc.edu.hk](http://www.ltfc.edu.hk))下載。詳情請參閱本校網頁。